

# ORDER FORM & SAMPLE REQUESTS

Fill out and print or save a copy of this order form PDF:

Email to: [customerservice@associatedbag.com](mailto:customerservice@associatedbag.com)

Mail to: **400 West Boden Street, Milwaukee, WI 53207-6274**

Fax to: **800-926-4610**

# Associated Bag

 **Packaging, Shipping  
& Workplace Products**

**associatedbag.com**

**800-926-6100**

## STEP 1: YOUR ACCOUNT INFORMATION

Priority Code \_\_\_\_\_ (Find the blue-tinted Priority Code box at the top-left corner of your catalog's back cover.)

Customer Number \_\_\_\_\_ (Find the green-tinted Customer Number box at the top-left corner of your catalog's back cover.)

Purchase Order Number \_\_\_\_\_  Check here if shipping address is same as billing address.

### BILL TO:

Company \_\_\_\_\_

Attention \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ (required to process your order)

Fax \_\_\_\_\_

This Address is a:  Business  Residence (Check one.)

### SHIP TO:

Company \_\_\_\_\_

Attention \_\_\_\_\_

Address \_\_\_\_\_ (no P.O. boxes, please)

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ (required to process your order)

Fax \_\_\_\_\_

This Address is a:  Business  Residence (Check one.)

## STEP 2: YOUR ORDER/SAMPLE REQUEST INFORMATION

FREE SAMPLES	← Check this column for free samples of the item listed*			FOR ORDERING ONLY	
	ITEM NUMBER	DESCRIPTION	QTY.	x UNIT PRICE	= TOTAL

\*Free samples of our products are available to test your packaging application. Call 800-926-6100 for details.

**SUBTOTAL**  
**SALES TAX: STATE AND LOCAL SALES TAX MUST BE ADDED BY CUSTOMERS IN CA, CO, IL, KY, MN, NV, PA, TX & WI**

\*\*Please call ahead for charges if sending check with order. **\*\*SHIPPING TOTAL**

## STEP 3: YOUR BILLING INFORMATION

Charge to:  VISA  MasterCard  American Express  Discover  GSA SmartPay 2

Name on Card \_\_\_\_\_ Signature on Card \_\_\_\_\_

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Please Bill Our Account Number \_\_\_\_\_  Check Enclosed

## STEP 4: YOUR SIGNATURE

Typing Your Name Indicates Your Approval \_\_\_\_\_ Date \_\_\_\_\_

*Thank you – we appreciate your order!*

# A DOZEN SERVICES FOR OUR CUSTOMERS

## **FLEX PAY WAREHOUSING**

Save big with our volume discounts, then release only what you need and when you need it. You pay only for each release because we store the rest of your order at no charge and without time limits. You set release schedules to fit your needs. Let us be your warehouse!

## **MILLIONS IN STOCK/VOLUME DISCOUNTS**

With millions of popular and hard-to-find items in stock, we have the quantities you need, regardless of your order size. And the more you order, the better your price! Call us anytime for quotes on large volume orders.

## **INSTANT CREDIT FOR NEW ACCOUNTS**

Your first order is shipped immediately with our Instant Credit program for new accounts! Up to \$1,000 in open account credit is available instantly to qualified businesses.

We accept Visa, MasterCard, Discover, American Express, GSA SmartPay 2, PayPal, and bank checks. We also offer Level 2 processing for purchasing cards. We invoice on a net 30-day basis to open accounts with approved credit. To set up your account with us or review your terms, please call our Credit Department at 800-926-4613.

## **SIX-MONTH QUOTE GUARANTEE**

We honor price quotes for 6 months, giving you plenty of flexibility to place your order when it suits you best.

## **ANNUAL PRICING AGREEMENTS**

We offer annual pricing agreements on qualifying orders, saving you time and money year-round!

## **LOW PRICES EVERY DAY, GUARANTEED**

We have low everyday prices on thousands of quality products. But if you can find a lower published price, we'll not only meet, but beat that price!

## **FREE TEST SAMPLES/CUSTOM ORDERS**

Free test samples are a great way to take the guesswork out of finding products to fit your needs. And if you don't find what you need, chances are we can make it for you. See page 276 for custom products.

## **100% SATISFACTION GUARANTEE**

We value your continued business. That's why we promise you total satisfaction with every order! If your order isn't perfect, we'll make it right with an even exchange, credit, or full refund.

## **365-DAY RETURN POLICY**

Most items can be returned within one year of receipt. Please contact Customer Service for instructions prior to return. Shipping charges should be prepaid unless otherwise arranged in advance, and all merchandise must arrive in saleable condition.

## **TRUE MIL® SUPPLIER**

Our products are thoroughly inspected to ensure their quality. Some distributors sell poly products downgauged by 20%. Though tolerances vary by product line, we guarantee that all of our poly products meet industry-specified thickness standards. That's what being a True Mil® supplier is all about.

## **NO MINIMUM ORDER SIZE**

We don't have minimum order requirements. We'll gladly fill your order regardless of how large or small it is. Whether you're ordering one carton or 100, your order will never be denied because of arbitrary minimum dollar requirements.

## **NO HANDLING FEES**

We don't charge handling fees because, frankly, handling is our job, not yours! It's the value we add to the packaging products and shipping supplies you purchase. And, we don't bury handling fees in our prices either.



# CONTACT, ORDERING, AND SHIPPING INFO

## CUSTOMER SERVICE/SALES

For orders, questions, information, and solutions:

**800-926-6100**

Monday – Friday: 8:00 a.m. – 8:00 p.m. ET  
5:00 a.m. – 5:00 p.m. PT

Email: [customerservice@associatedbag.com](mailto:customerservice@associatedbag.com)

Fax: **800-926-4610**

## CUSTOM PRODUCTS/SPECIAL ORDERS

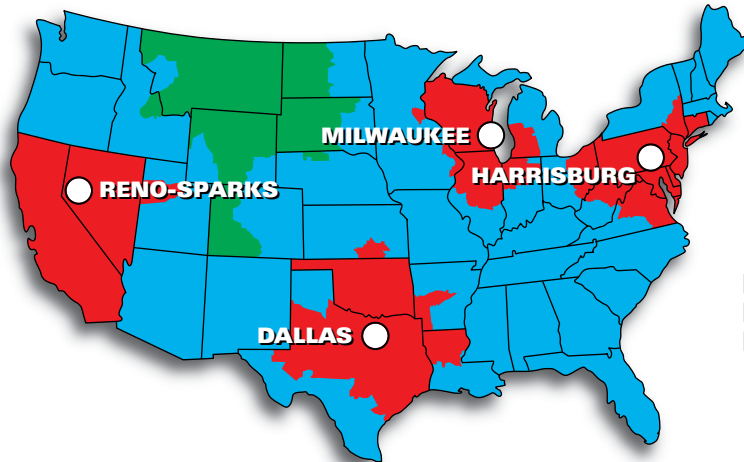
For quotes on custom products and volume discounts:

**800-945-3800**

Monday – Friday: 8:30 a.m. – 6:00 p.m. ET  
5:30 a.m. – 3:00 p.m. PT

Email: [sales@associatedbag.com](mailto:sales@associatedbag.com)

## COMPLETE INVENTORY, NATIONWIDE!



## WEBSITE/ONLINE CATALOG

Order online! Find our complete product line, a digital version of this catalog, a PDF of our order form, and other useful information on our website:

**[associatedbag.com](http://associatedbag.com)**

- 1 Day
- 2 Days
- 3 Days

**Delivery Days  
at Standard  
Ground Rates**

## SAME-DAY SHIPPING

All orders placed by 7 p.m. CT (6 p.m. ET for Harrisburg) ship the same day. Our freight terms are F.O.B. Our Dock. Most orders are shipped Standard Ground unless you request otherwise.

Oversized or heavy items are shipped via truck. If you require faster delivery, we'll be happy to ship your merchandise by any available express service you choose.

**Damage in Shipment:** Before signing for delivery, inspect each package and its contents. If damage is found, indicate the details on the bill of lading, then have the freight carrier confirm. Save the shipment and all packaging. Submit your claim and supporting documentation to the freight carrier as soon as possible. For help with resolving your claim and replacing damaged product, please contact our Customer Service Department.

**Pricing:** All prices displayed in this catalog are subject to change based on current market conditions. Our website will always reflect the most current pricing.

**Sales Tax:** We collect sales tax in CA, CO, IL, KY, MN, NV, PA, TX, and WI. If you are tax exempt, please provide us with a copy of your tax exemption certificate.

**Liability:** Having no control over the use of the products in this catalog, we assume no liability connected with their use. Under no circumstances are we, or the seller, liable for any loss, damage, or expenses of any kind resulting from the use of, or inability to use, our products.